



EXCITING NEWS! Direct Deposit and Directo Paycards is now available for ALL employees!

Memo to: All Employees

From: Human Resources

_____ is excited to announce that direct deposit is now available for ALL employees. Beginning today, you can have your paycheck sent directly to your bank account via direct deposit. No more waiting for your supervisor to distribute checks!

For those who do not have a bank account or do not wish to use their existing account, we are pleased to offer the Directo Paycard. With the Directo Paycard you receive all the benefits of a checking account, and none of the hassles or privacy issues. You receive a card that is good at an ATM, or to buy products at retail stores that have PIN-pad at the register. There is no credit check, and all of _____ workers are pre-approved.

Throughout March, the HR department will collect direct deposit forms and will have Directo enrollment forms available. By June 1, everyone must be on direct deposit. The May 23 payroll will be the last one that issues checks. Anyone who has not turned in a direct deposit form at that time will automatically be enrolled in a Directo account.

Attached is information about the exciting new Directo account.

Attachment: payroll stuffer